Community Initiatives – Youth Programming Volunteers

Here at River East Transcona School Division, we are a dynamic school division committed to providing relevant, progressive educational programming and supportive services in a safe, stimulating learning environment. We care about and respect our students and aim to provide them with the education, guidance and services they need to learn and progress to the fullest extent possible.

We are happy to offer a series of programs designed to keep our youth engaged outside of school hours. These programs are funded through a number of grants. We are looking to boost these programs by offering peer support, positive role models and just another friendly face in the community or the student’s potential future school. This is where Youth Volunteers are needed!

In this volunteer package, you will find a list of all youth programs, operating under Community Initiatives sector of RETSD. There are a number of positions available. If the following points speak to you about why to volunteer, please fill out the Youth Programming Volunteer Application.

Why Volunteer?

- Get an extra credit - Community Service Student-Initiated Project Credit
- Build resume
- Build scholarships application
- Discover new skills, talents and interests
  - Team building, leadership, problem-solving, etc.
- Build self-esteem and increase self-confidence through hands-on experience
- Give back to your community
- Feel a sense of pride
- Provide younger students with a positive role model
- Improve the lives of others
- Connect with and meet new people
- Volunteering is FUN!
- Volunteering in this position may open up doors for a paid position in the school division in the future
Community Initiatives – Youth Programming Volunteers

Programs needing volunteers:

Girls Club – Valley Gardens Middle School
- Monday’s
- October – April
- 3:15pm – 5:00pm
- Students grades 6 – 8
- # of volunteers needed: 2 – 3
- # of volunteer hours available: 50

Girls Club – John W. Gunn Middle School
- Wednesday’s
- October – April
- 3:15pm – 5:00pm
- Students grades 6 – 8
- # of volunteers needed: 2 – 3
- # of volunteer hours available: 50

Boys Club – John W. Gunn Middle School
- Day TBA
- October – April
- 3:15pm – 5:00pm
- Students grades 6 – 8
- # of volunteers needed: 2 – 3
- # of volunteer hours available: 50

Lighthouse – Hampstead School
- Tuesday & Thursday’s
- October – April
- 3:30pm – 5:00pm
- Students grades 3 – 5
- # of volunteers needed: 2 – 3
- # of volunteer hours available: 100

Lighthouse – Westview School
- Wednesday’s
- October – April
- 3:30pm – 5:00pm
- Students grades 3 – 5
- # of volunteers needed: 2 – 3
- # of volunteer hours available: 50

Lighthouse – John W. Gunn Middle School
- Tuesday’s
- October – April
- 6:00pm – 8:00pm
- Students grades 6 – 8
- # of volunteers needed: 3 – 4
- # of volunteer hours available: 50

Lighthouse – Valley Gardens Middle School
- Thursday’s
- October – April
- 6:00pm – 8:00pm
- Students grades 6 – 8
- # of volunteers needed: 2 – 3
- # of volunteer hours available: 50

Family Fun Night – Bertrun E. Glavin Elementary
- One Friday a month (September 29th, October 27th, November 24th, December 15th, January 12th, February 9th, March 9th, April 13th)
- October – April
- 5:30pm – 8:00pm
- Families of all ages
- # of volunteers needed: 2 – 3
- # of volunteer hours available: 20
Girls Club Volunteer

Position No. GC – 1718

Volunteer Job Description – Girls Club September 2017

Monday’s – Valley Gardens Middle School
Wednesday’s – John W. Gunn Middle School
3:15pm – 5:00pm, October – April
**occasional hours required for outings/special events
2 positions per site

Requirements:
- Female, grades 9 – 12
- Provide positive role-model behavior for girls grades 6 – 8
- Model suitable problem solving/conflict resolution skills
- Assist in recreational activities and crafts
- Assist facilitators in supervision of girls during the program, and as well as any outings
- Assure youth adhere to proper standards of conduct (i.e. no fighting, no swearing, respecting school property, respecting students, staff and volunteers, etc.)
- Establish and maintain positive, professional relationships with students, other volunteers and facilitators
- Assist in clean up duties
- Report to Girl’s Club facilitator
- Valid First Aid/CPR would be considered an asset, but not required

Serious applicants only. Commitment for October – April required.
Deadline to apply: Accepting applicants until positions have been filled.

Please submit RETSD Community Initiatives – Youth Programming Volunteer Application to:

Position No. GC – 1718
Karina Walker – Community Programming Coordinator – Youth
Educational Resource Centre
95 Bournais Drive
Wpg, MB R2C3Z2

Submissions may also be sent to email: kwalker2@rtbsd.mb.ca

**Please note your name and position number on subject line**
Lighthouse Volunteer - Elementary

Position No. LHE – 1718

Volunteer Job Description – Lighthouse Elementary __ __ _____________________________ September 2017

Monday’s – Bertrun E. Glavin Elementary
Tuesday's & Thursday's – Hampstead School
Wednesday’s – Westview School
3:30pm – 5:00pm, October – April
2 positions per site

Requirements:
• Student, grades 8 – 12
• Provide positive role-model behavior for girls grades 4 – 5
• Model suitable problem solving/conflict resolution skills
• Assist in recreational activities and crafts
• Assist facilitators in supervision of students during the program
• Assure youth adhere to proper standards of conduct (i.e. no fighting, no swearing, respecting school property, respecting students, staff and volunteers, etc.)
• Establish and maintain positive, professional relationships with girls, other volunteers and facilitators
• Assist in clean up duties
• Report to Lighthouse facilitator
• Valid First Aid/CPR would be considered an asset, but not required

Serious applicants only. Commitment for October – April required.
Deadline to apply: Accepting applicants until positions have been filled.

Please submit RETSD Community Initiatives – Youth Programming Volunteer Application to:

Position No. LHE – 1718
Karina Walker – Community Programming Coordinator – Youth
Educational Resource Centre
95 Bournais Drive
Wpg, MB R2C3Z2

Submissions may also be sent to email: kwalker2@retd.mb.ca

**Please note your name and position number on subject line**
Lighthouse Volunteer – Middle School

Position No. LHMS – 1718

Volunteer Job Description – Lighthouse Middle School __________________________________________________________________________ September 2017

Tuesday’s – John W. Gunn Middle School
Thursday’s – Valley Gardens Middle School
6:00pm – 8:00pm, October – April
2 positions per site

Requirements:

•  Student, grades 9 – 12
•  Provide positive role-model behavior for girls grades 6 – 8
•  Model suitable problem solving/conflict resolution skills
•  Assist in recreational activities and crafts
•  Assist facilitators in supervision of students during the program
•  Assure youth adhere to proper standards of conduct (i.e. no fighting, no swearing, respecting school property, respecting students, staff and volunteers, etc.)
•  Establish and maintain positive, professional relationships with girls, other volunteers and facilitators
•  Assist in clean up duties
•  Report to Lighthouse facilitator
•  Valid First Aid/CPR would be considered an asset, but not required

Serious applicants only. Commitment for October – April required.

Deadline to apply: Accepting applicants until positions have been filled.

Please submit RETSD Community Initiatives – Youth Programming Volunteer Application to:

Position No. LHMS – 1718
Karina Walker – Community Programming Coordinator – Youth
Educational Resource Centre
95 Bournais Drive
Wpg, MB R2C3Z2

Submissions may also be sent to email: kwalker2@retsd.mb.ca

**Please note your name and position number on subject line**
Boys Club Volunteer

Position No. BC – 1718

Volunteer Job Description – Boys Club

September 2017

Day of week TBA – John W. Gunn Middle School
3:15pm – 5:00pm, October – April
**occasional hours required for outings/special events
2 positions per site

Requirements:
- Male, grades 9 – 12
- Provide positive role-model behavior for boys grades 6 – 8
- Model suitable problem solving/conflict resolution skills
- Assist in recreational activities and discussions
- Assist facilitators in supervision of boys during the program, and as well as any outings
- Assure youth adhere to proper standards of conduct (i.e. no fighting, no swearing, respecting school property, respecting students, staff and volunteers, etc.)
- Establish and maintain positive, professional relationships with students, other volunteers and facilitators
- Assist in clean up duties
- Report to Boy’s Club facilitator
- Valid First Aid/CPR would be considered an asset, but not required

Serious applicants only. Commitment for October – April required.

Deadline to apply: Accepting applicants until positions have been filled.

Please submit RETSD Community Initiatives – Youth Programming Volunteer Application to:

Position No. GC – 1718
Karina Walker – Community Programming Coordinator – Youth
Educational Resource Centre
95 Bournais Drive
Wpg, MB R2C3Z2

Submissions may also be sent to email: kwalker2@retsd.mb.ca
Or by fax to: 204-669-9428

**Please note your name and position number on subject line**
RETSD Community Initiatives – Youth Programming Volunteer Application

Contact Information

First Name: _____________________________   Last Name: _____________________________

Date of Birth: _________________________ School: ___________________________ Grade: ________

Address: _______________________________________ Postal Code: ___________________________

Home Phone: __________________________   Cell Phone: _____________________________

Email: ________________________________

Employment History

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<thead>
<tr>
<th>Company Name</th>
<th>Job Title</th>
<th>From (Start Date)</th>
<th>To (End Date)</th>
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Volunteer History

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<thead>
<tr>
<th>Organization</th>
<th>Your Responsibilities</th>
<th>From (Start Date)</th>
<th>To (End Date)</th>
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Are you looking to complete hours for the Community Service Student-Initiated Project Credit?

**Please check with your counselor for more information regarding this credit**

Yes  No

Are you available to commit October – April? (Programs do not run in December)

Yes  No

If no, please explain your commitment:
Please check off which program(s) you are interested in volunteering at:

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<thead>
<tr>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
<th>Friday</th>
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<tbody>
<tr>
<td>Bertrun E. Glavin Lighthouse</td>
<td>Hampstead Lighthouse</td>
<td>Westview Lighthouse</td>
<td>Hampstead Lighthouse</td>
<td>Family Fun Nights at Bertrun E. Glavin (once a month)</td>
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<td>3:30pm – 5:00pm</td>
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<td>Hampstead Lighthouse</td>
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<tr>
<td>Valley Gardens Girls Club</td>
<td>John W. Gunn Lighthouse</td>
<td>John W. Gunn Girls Club</td>
<td>Valley Gardens Lighthouse</td>
<td>John W. Gunn Boys Club</td>
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<td>3:15pm – 5:00pm</td>
<td>6:00pm – 8:00pm</td>
<td>3:15pm – 5:00pm</td>
<td>6:00pm – 8:00pm</td>
<td><strong>Day for Boys Club TBA</strong></td>
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Please explain in a short paragraph why you would be interested in volunteering with the Community Initiatives Youth Programming:
References:

Please provide two references, excluding family members or friends, who have knowledge of your work ethic and character.

Reference 1:

First Name: _____________________________   Last Name: _____________________________

Best Number to Contact: ___________________________ Email: _______________________________

Relationship:

Co-Worker: □   Supervisor: □   Teacher: □   Principal: □

Neighbor: □   Coach: □   Other: _________________

Reference 2:

First Name: _____________________________   Last Name: _____________________________

Best Number to Contact: ___________________________ Email: _______________________________

Relationship:

Co-Worker: □   Supervisor: □   Teacher: □   Principal: □

Neighbor: □   Coach: □   Other: _________________

I ____________________, give my permission for the references above to be contacted in connection with my application for a volunteer position with River East Transcona School Division.

Thank you for your interest in volunteering with RETSD Community Initiatives Youth Programming. Our programs need strong role models for our youth to look up to and inspire to be.

Please submit applications to:

Karina Walker – Community Programming Coordinator – Youth
Educational Resource Centre
95 Bournais Drive
Wpg, MB   R2C 3Z2

Submissions may also be sent to email: kwalker2@retsd.mb.ca
Or by fax to: 204-669-9428

**Please note your name and position number on subject line**